

CITY OF VENTURA CITY COUNCIL AGENDA

Mayor Neal Andrews

Cheryl Heitmann, Councilmember
Matt LaVere, Deputy Mayor
Jim Monahan, Councilmember

Erik Nasarenko, Councilmember
Mike Tracy, Councilmember
Christy Weir, Councilmember

Dan Paranick, Interim City Manager
Gregory G. Diaz, City Attorney
Antoinette M. Mann, City Clerk

REGULAR MEETING **MONDAY, JANUARY 22, 2018, 6:00 P.M.** **COUNCIL CHAMBERS, 501 POLI STREET, VENTURA**

The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency and Public Facilities Financing Authority when Successor Agency and Public Facilities Financing Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency and Public Facilities Financing Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency and Public Facilities Financing Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda.

Persons wishing to address City Council should complete and submit a green "Speaker Form." If a member of the public wishes to comment on an item, complete a pink "Comment Form." Both forms are on a table inside the meeting room.

Administrative Reports relating to this agenda are available in the City Clerk's Office, 501 Poli Street, Room 204, Ventura, during normal business hours as well as on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office as well as on the City's website – <https://www.cityofventura.ca.gov/1236/9455/City-Council-Public-Hearing-NoticesSuppl>.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

Mayor For a Moment – Citrus Glen Elementary School – Courtesy

Recognition of Retired City Manager – Mark D. Watkins

Thomas Fire Update and Flood Preparation

CLOSED SESSION REPORT

CITY COUNCIL COMMUNICATIONS

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

1. [Approval of Special Meeting Minutes – October, November and December 2017](#)

Staff: Antoinette M. Mann, City Clerk

RECOMMENDATION

Approve the minutes of special meetings of October 9, October 16, November 6, November 13, November 20, December 2, December 3, December 4 and December 11, 2017.

CONSENT ITEMS (continued)

2. [Request for First Amendment to Professional Services Agreement with David Fukutomi for Thomas Fire Recovery Efforts](#)

Staff: Elizabeth Foushee, Interim Assistant City Manager

RECOMMENDATION

Authorize the Mayor to execute the First Amendment to a Professional Services Agreement with David Fukutomi dated December 7, 2017, adding \$35,000 for a new contract amount of \$85,000 and extending the effective date through April 30, 2018.

3. [US 101 - California Street Off-Ramp Relocation to Oak Street – Professional Services Agreements for Completion of Preliminary Design and Environmental Review](#)

Staff: Tulson Clifford, Public Works Director

RECOMMENDATION

- a. Approve the award of contract and authorize the Interim City Manager, or designee, to execute a Professional Services Agreement with Civil Works Engineers for the completion of the Project Report (preliminary design) for the relocation of the California Street Off-ramp in an amount not-to-exceed \$207,219 plus a \$5,000 contingency.
- b. Approve and authorize the Interim City Manager, or designee, to execute a Professional Services Agreement with Galvin Preservation Associates for the completion of the Environmental Review Document for the relocation of the California Street Off-ramp in an amount not to-exceed \$153,061 plus a \$10,000 contingency.
- c. Authorize the Finance and Technology Department to increase the project appropriations by \$171,000 from Gas Tax fund (12) balance, and amend the budget to assign appropriations to the proper projects, funds, and accounts.

CONSENT ITEMS (continued)

4. [Resurfacing Telephone Road and Johnson Drive – Authorization to Execute Professional Services Agreements](#)

Staff: Tulson Clifford, Public Works Director

RECOMMENDATION

- a. Approve the award of contract and authorize the Interim City Manager, or designee, to execute a Professional Services Agreement with ECG, Inc. to provide civil engineering services for construction plans and specifications for Project Number 91064 – Street Resurfacing – Johnson Drive, Bristol to Hwy 101, in the amount of \$110,000; and the encumbrance of contingency funds for the project in the amount not-to-exceed \$5,000 for a total amount not-to-exceed \$115,000.
- b. Approve the award of contract and authorize the Interim City Manager, or designee, to execute a Professional Services Agreement with ECG, Inc. to provide civil engineering services for construction plans and specifications for Project Number 69016 – Street Resurfacing – Telephone Road, Main to McGrath for \$75,500, and the encumbrance of contingency funds for the project in the amount of \$5,000 for a total amount not-to-exceed \$80,500.

5. [Downtown Parking District Pay Stations Replacement](#)

Staff: Tulson Clifford, Public Works Director

RECOMMENDATION

- a. Approve the award of contract and authorize the Mayor to execute an agreement with Parkeon Inc., for the replacement of the Downtown Parking Pay Stations, in the amount of \$386,793 (effective January 23, 2018-January 23, 2021).
- b. Authorize Finance and Technology to encumber contingency funds for the project in the amount of \$39,000 for use by the Public Works Director during installation.

6. [Transmittal of the Proposed 2018-2024 Capital Improvement Plan](#)

Staff: Tulson Clifford, Public Works Director

RECOMMENDATION

Receive the Proposed Capital Improvement Plan for 2018-2024.

CONSENT ITEMS (continued)

7. [Amendment to Increase Contract Amount to Professional Services Agreement with Carollo Engineers Inc. for the Phase 3 Special Studies for the Santa Clara River Estuary](#)

Staff: Kevin Brown, Ventura Water General Manager

RECOMMENDATION

Approve and authorize the Mayor to execute the First Amendment to the Professional Services Agreement with Carollo Engineers Inc. for the Phase 3 Special Studies for the Santa Clara River Estuary (Agreement No. 2014-042) to increase the contract not-to-exceed amount by \$150,000 for a new total of \$1,547,352.

8. [Consideration of Resolution Re-Confirming the Existence of a Local Emergency](#)

Staff: Gregory G. Diaz, City Attorney

RECOMMENDATION

Adopt a Resolution re-confirming the Existence of a Local Emergency, title as follows:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, RE-CONFIRMING THE CONTINUING EXISTENCE OF A LOCAL EMERGENCY AND A LOCAL PUBLIC HEALTH EMERGENCY”

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA RE-CONFIRMING THE CONTINUING EXISTENCE OF A LOCAL EMERGENCY AND A LOCAL PUBLIC HEALTH EMERGENCY
RESOLUTION NO. 2018-____

CONSENT ITEMS (continued)

9. [Approval of Project 7284, a remodel of an existing 2,772-square foot Drive Through Restaurant including additional landscaping and outdoor dining area on a 0.72-acre property located at 2427 East Thompson Boulevard; zoned General Urban \(T4.5\). Carl's Jr., Applicant](#)

Staff: Jeffrey Lambert, Community Development Director

RECOMMENDATION

Adopt a resolution upholding the appeal and overruling the Design Review Committee's denial of formal design review for a remodel of an existing drive through restaurant located on 2427 East Thompson Boulevard.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN
BUENAVENTURA, CALIFORNIA, OVERRULING THE DESIGN REVIEW
COMMITTEE'S DENIAL OF FORMAL DESIGN REVIEW FOR A REMODEL OF
AN EXISTING DRIVE THROUGH RESTAURANT LOCATED ON 2427 EAST
THOMPSON BOULEVARD RESOLUTION NO. 2018-____

FORMAL ITEMS

10. [Consideration of Continuing Need for the Emergency Ordinance Banning the Use of Leaf Blowers in the City](#)

Staff: Gregory G. Diaz, City Attorney

RECOMMENDATION

Provide direction on the continuing need for the prohibition on the use of leaf blowers within the City.

FORMAL ITEMS (continued)

11. [Additional Resources for Community Development and Fire Department and Thomas Fire Recovery Action Plan](#)

Staff: Jeffrey Lambert, Community Development Director
David Endaya, Fire Chief

RECOMMENDATION

- a. Review and provide direction for the Thomas Fire Recovery Action Plan, including review of staff recommendations regarding the following:
 - (1) Temporary recreation vehicle housing;
 - (2) Temporary on-site storage, accessory dwelling units;
 - (3) Short Term Vacation Rentals;
 - (4) Thomas Fire map;
 - (5) Design Review authority;
 - (6) Nonconforming use and structures;
 - (7) Fees; and
 - (8) Thomas Fire Rebuild Permit Office.
- b. Direct staff to return on the February 26, 2018, City Council meeting with an ordinance to reflect direction provided by the City Council.
- c. Authorize the Mayor to execute the following amendments:
 1. 7th Amendment to California Code Check, Inc Professional Services Agreement No. P2017-002 dated April 20, 2011, adding \$120,000 for a new total contract amount of \$239,777.50 and extending the term of the Agreement from June 30, 2018 to June 30, 2019.
 2. 4th Amendment to Stuart Consulting, LLC Professional Services Agreement No. 100003422 dated April 27, 2015, adding \$60,000 for a new total contract amount of \$159,000 and extending the term of the Agreement from June 30, 2018 to June 30, 2019.
 3. 6th Amendment to R.W. Toedter Professional Services Agreement No. P2017-001 dated April 22, 2016, adding \$100,000 for a new total contract amount of \$219,000 and extending the term of the Agreement from June 30, 2018 to June 30, 2019.
 4. 3rd Amendment to Orion Structural Professional Services Agreement P2017-032 dated October 10, 2016, adding \$200,000 for a new total contract amount of \$314,515 and extending the term of the Agreement from June 30, 2018 to June 30, 2019.

FORMAL ITEMS (continued)

5. 1st Amendment to Jordan, Gilbert and Bain Professional Services Agreement P2017-015 dated August 2, 2016, adding \$80,000 for a new total contract amount of \$110,000 and extending the term of the Agreement from June 30, 2018 to June 30, 2019.
6. 2nd Amendment to Central Coast Access Specialists Professional Services Agreement P2017-031 dated October 10, 2016, adding \$60,000 for a new total contract amount of \$130,000 and extending the term of the Agreement from June 30, 2018 to June 30, 2019.
7. 1st Amendment to CSG Consultants, Inc Professional Services Agreement P2018-010 dated July 18, 2017, adding \$200,000 for a new total contract amount of \$240,000 and extending the term of the Agreement from June 30, 2018 to June 30, 2019.
8. 7th Amendment to Rincon Consultants, Inc Professional Services Agreement No. 100002835 dated January 31, 2014, adding \$54,000 for a new total contract amount of \$697,515 and extending the term of the Agreement from February 28, 2018, to June 30, 2019.
9. 3rd Amendment to Collings & Associates, LLC Professional Services Agreement No. P2017-048 dated November 9, 2016, adding \$145,375 for a new contract amount of \$250,375 for fire contract services.

12. [Public Works Capital Improvement Plan - Quarterly Update](#)

Staff: Tulson Clifford, Public Works Director

RECOMMENDATION

Receive an oral report on the progress of projects in the Capital Improvement Plan.

PUBLIC NOTICES

None

PUBLIC COMMUNICATIONS

CITY COUNCIL COMMUNICATIONS/REPORTS – REGIONAL BOARDS/ COMMISSIONS/COMMITTEES

Per Governmental Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Councilmembers serving on regional boards, commissions, or committees to present a verbal report to the full City Council on the activities of the respective boards, commission, or committees upon which they serve.

CITY MANAGER COMMUNICATIONS

ADJOURNMENT

This agenda was posted on Thursday, January 18, 2018, at 5:00 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.